

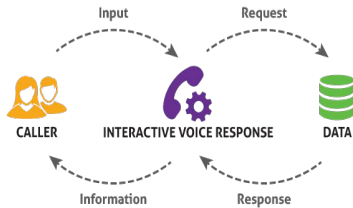


REQUESTING AN INSPECTION USING IVR

- SEE BACK FOR IVR CODES -

What is IVR?

IVR is a fast and reliable way to schedule an inspection and check for results.



How do I access the IVR System?

You can access IVR by dialing the Inspection Request phone number (949)248-3590

What do I need to schedule an Inspection?

1. Permit Number
2. The three-digit Inspection Code(s)* of the inspection(s) you would like to schedule; and
3. Pen and paper to write down your confirmation number.

*Where do I find the Inspection Codes?

Code(s) are located on the following for:

Building - JOB CARD

Engineering - PERMIT

Landscape - PERMIT / JOB CARD

What is the deadline for requesting an inspection?

Inspection request must be received by 4:00 pm for the next business day.

Inspections requested on Saturday or Sunday will be schedule for Tuesday.

What is the deadline for rescheduling or Canceling an inspection?

To reschedule or cancel an inspection, you must call in your request no later than 6:00 a.m. the day of inspection. To a reschedule or cancel after 6:00 am, please call 949-248-3564.

Dial: (949) 248-3590

Initial Greeting
"Thank you for calling the
City of Dana Point Inspection line"



MAIN MENU

Please select from the following options:
Press 1 for **BLD** Inspection
Press 2 for **ENG** Inspection
Press 3 for **LND** Inspection



Enter your Permit Number



Press 1 to **schedule an Inspection**
Press 2 to **Cancel Inspection**
Press 3 to **Reschedule an Inspection**
Press 4 to **Hear Inspection Results**
Press 5 to **Access a different Permit**
Press 9 to **End Call**



Press 1 for a list of type inspections **OR**
Enter your three-digit Inspection Code



Select from the "**DATES**" provided for
your Inspection.



Press 1 to "**Complete**" your request
and received a confirmation number. This
process **MUST** be completed or the
Inspection Request will not be scheduled.



To repeat this information Press 1; to
schedule another inspection press 2;
to access a different permit press 3 to
return to the Main Menu press 4; to End
the call press 9.

Thank You for using the City of Dana Point IVR
System for scheduling of inspections.

IVR Numbering System- Building 100-499 Engineering 500 -599 Planning 600-699

Please reference IVR Codes if permit was issued **PRIOR** to **AUGUST 1, 2017**

INSPECTION REQUEST LINE: (949) 248-3590

IVR# Description

IVR # Description

IVR # Description

BUILDING INSPECTIONS

100 Consult
101 Soils Underground
102 Shoring (Solider/Lagging)
103 Shoring
104 Shoring Wall Steel Reinfmt
105 Caissons
106 Foundation/Footings/UFER
107 Slab on Grade
108 Pre-Grout 1st Lift
109 Pre-Grout 2nd Lift
111 Top-Out DWV
112 A/C Condensate Lines
113 Ducts and Ventilation
114 Roof Sheathing Height Cert.
115 Raised Floor Framing
116 Floor Sheathing – 1st Floor
117 Floor Sheathing – 2nd Floor
118 Exterior Shear
119 Roof Framing
120 OK to Cover
121 Framing and Flashing
122 Insulation
123 Drywall Nailing
124 Interior Lath
125 Exterior Lath
126 Block Wall / Retaining Wall
127 Sign Final
128 T-Bar Ceiling (All trades)
129 MEPS
150 Building Final & C of O

POOL & SPA INSPECTIONS

160 Steel Reinforcement
161 Grade Beams
163 Pre – Gunite
164 Rough Plumbing & Press. Test
165 Gas Pipe Rough In & Test
166 Backwash Drain/P-Trap Deck
167 Steel Bonding
168 Pool Equipment
169 Pre – Deck
170 Deputy Insp Report - Gunite
171 Fencing and Access Approval

172 Rock Feature Bonding & Steel
173 Electric Pool Cover rough in
174 Pre-Plaster
175 Heating & Vent - Final
179 Shell Holes
180 Removal of Coping
181 Compaction & Report
182 Demolition BMP's
191 Pool Demolition Final
190 Pool/Spa Final

MECHANICAL INSPECTIONS

200 Underground Ducting
201 Fire/Smoke Dampers
202 Grease Duct (Type 1)
203 Rough Mechanical
250 Mechanical Final

ELECTRICAL INSPECTIONS

300 Grounding / Bonding
301 Electrical Conduit Underground
302 Rough Electrical
303 Meter Panel
304 Generator – Rough In
305 Temp Power Pole
306 PV Framing – Attachments
307 PV – Roof Flashing
308 TSPB – Temp Electrical Service
309 Generator Release - Final
310 Photovoltaic Release – Final
311 Meter Panel Release – Final
350 Electrical Final

PLUMBING INSPECTIONS

400 Water Service Underground
401 Gas Service Underground
402 Gas Pipe Underground
403 Sewer Connection
404 Sewer Cap
405 Back Water Valve
406 Underground Plumbing

407 Gas Pipe – Rough In
408 Roof Drains / Deck Drains
409 Hydronic Water Piping
410 Dry Well
411 Gas Test
412 Rough Plumbing
413 Shower Pan Test
414 Gas Service Release
415 Water Piping Underground
416 Water Piping
450 Plumbing Final

ENGINEERING / PUBLIC WORKS INSPECTIONS

500 Grading Pre-Grade Meeting
501 Consult Inspection
502 Rough Grade/ Blue Top Insp.
503 Interim Grading
504 Final Grading
505 BMP Inspection
506 Encroachment Pre-Con Mtg.
507 Encroachment Forms/layout
508 Encroachment Final
509 Bld Drainage Insp
510 Bld/Eng Final

PLANNING INSPECTIONS

600 Planning Inspection
601 Pre-Construction Meeting
602 Planning Setback Certification
603 Planning Framing
604 Planning Height Certification
605 Exterior Lath
606 Stucco Sample
607 Roof Sample
608 Color/Material Sample
609 Final Stucco
610 Final Roof
611 Landscaping
612 Planning Other
613 Planning Final