

**CITY OF DANA POINT
PLANNING COMMISSION
REGULAR MEETING ACTION MINUTES**

August 13, 2018
6:02 p.m. – 6:44 p.m.

City Hall Offices
Council Chamber (#210)
33282 Golden Lantern
Dana Point, CA 92629

CALL TO ORDER REGULAR MEETING

Chair Danni Murphy called the Regular Meeting of the Dana Point Planning Commission to order at 6:02 p.m.

PLEDGE OF ALLEGIANCE

Eric Nelson (Planning Commissioner) led the Pledge of Allegiance.

ROLL CALL

Planning Commission Members Present: Chair Danni Murphy, Vice-Chair Roy Dohner, Commissioner Mary Opel, Commissioner Eric Nelson

Planning Commission Members Absent: Commissioner Scott McKhann

Staff Present: Matt Schneider (Acting Director of Community Development), Jennifer Farrell (Deputy City Attorney), Kurth Nelson (Principal Planner), Sean Nicholas (Senior Planner), Nicholas Zornes (Assistant Planner), and Shayna Sharke (Senior Administrative Assistant)

A: APPROVAL OF MINUTES

ITEM 1: Minutes of the Regular Planning Commission Meeting July 23, 2018

ACTION: Motion made by Commissioner Nelson, seconded by Vice-Chair Dohner, to approve Minutes of the Regular Planning Commission Meeting of July 23, 2018. Motion carried 4-0-1.

AYES: Murphy, Dohner, Nelson, Opel
NOES: None
ABSENT: McKhann
ABSTAIN: None

B. PUBLIC COMMENTS

There were no Public Comments.

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C. CONSENT CALENDAR

There were no items on the Consent Calendar.

D. PUBLIC HEARING

ITEM 2: Local Coastal Program Amendment LCPA18-0001/Zone Text Amendment ZTA18-0001 for a Local Coastal Program Amendment and Zone Text Amendment to amend various portions of the Zoning Ordinance to clarify sections to better assist the public, 2018 Zoning Ordinance Clean-Up

Applicant: City of Dana Point

Address: Citywide

Recommendation: That the Planning Commission adopt the attached draft resolution recommending the City Council approve Local Coastal Program Amendment LCPA18-0001 / Zone Text Amendment ZTA18-0001 (Action Document 1).

Environmental: Pursuant to the California Environmental Quality Act (CEQA), this project is Exempt per Section 15061(b)(3) as these proposed modifications have no potential for causing a significant effect on the environment, thus the proposed amendments are exempt from the provisions of CEQA.

Request: A request for various modifications as identified by staff to clarify requirements in the Zoning Ordinance to better assist the public.

ACTION: Motion made (Nelson) and seconded (Opel) approving Resolution No. 18-08-13-19 recommending City Council approval of Local Coastal Program Amendment LCPA18-0001 / Zone Text Amendment ZTA18-0001 to modify and add various provisions to the Zoning Ordinance for the Zoning Ordinance Cleanup 2018 and requested staff to bring forward to City Council a suggestion that City Council direct staff to evaluate adaptive parking regulation options. Motion carried 5-0-0.

AYES: Opel, Murphy, Nelson, Dohner

NOES: None

ABSENT: McKhann

ABSTAIN: None

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E. OLD BUSINESS

There was no Old Business.

F. NEW BUSINESS

ITEM 3: Sign Program Permit SPP18-0001 for the Single Tenant Service Station located at 34131 Doheny Park Road (76 Service Station)

Applicant: Northwest Dealerco Holdings

Address: 34131 Doheny Park Road (APN: 121-254-14)

Recommendation: That the Planning Commission adopt the attached draft Resolution approving Sign Program Permit SPP18-0001 for the commercial building located at 34131 Doheny Park Road (76 Service Station)

Environmental: Pursuant to the California Environmental Quality Act (CEQA), the project is categorically exempt per Section 15301 of the CEQA Guidelines (Class 1 – Existing Facilities) in that the project consists of a minor alteration of an existing structure.

Request: Approval of a Sign Program for a Service Station located at 34131 Doheny Park Road.

ACTION: Motion made (Nelson) and seconded (Opel) approving Resolution No. 18-08-13-19 approving Sign Program Permit SPP18-0001 for a service station located at 34131 Doheny Park Rd. Motion carried 4-1-1.

AYES: Opel, Murphy, Nelso

NOES: Dohner

ABSENT: McKhann

ABSTAIN: None

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G. STAFF REPORTS

H. COMMISSIONER COMMENTS

I. ADJOURNMENT

Chair Murphy adjourned the meeting at 6:44 p.m. and announced that the *next* Regular Meeting of the Planning Commission will be held on Monday, September 10, 2018, beginning at 6:00 p.m. (or as soon thereafter) in the City Council Chamber located at 33282 Golden Lantern, Suite 210, Dana Point, California.

Danni Murphy, Planning Commission