



CITY OF DANA POINT

COMMUNITY DEVELOPMENT, BUILDING AND SAFETY

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 Dana Point, CA 92629
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www.danapoint.org

B016 –FINAL

2016 CALIFORNIA CODES

CODE CYCLE

01/01/2017

EFFECTIVE DATE

RESIDENTIAL BUILDING FINAL CHECKLIST

REQUIRED CITY CERTIFICATIONS AND INSPECTIONS

DATE

- LINE AND GRADE CERTIFICATION *(PRIOR TO FOUNDATION SIGNOFF- MUST BE ON PLANNING'S FORM)* _____
- RIDGE HEIGHT CERTIFICATION *(PRIOR TO ROOF SHEATHING INSPECTION - MUST BE ON PLANNING'S FORM)* _____
- STREET REPAIR FINAL/RELEASE *(IF STREET IS CUT - PUBLIC WORKS – CALL 248-3575)* _____
- DIGITAL COPY OF FINAL APPROVED PLANS STAMP BY ALL PARTIES (INCLUDING CITY STAMP) (DISK OR THUMB DRIVE) _____
- ENGINEERING GRADING FINAL *(GRADING PERMIT - ENGINEERING-CALL 248-3575)* Grading Permit # _____
- PLANNING FINAL *(IF REQUIRED BY PLANNING - CALL 248-3564)* Planner's name _____
- LANDSCAPE CERTIFICATION *(Self-certification Water Quality form)* Permit Number _____
- OCFA FIRESPRINKLER FINAL *(PERFORMED BY THE ORANGE COUNTY FIRE AUTHORITY)* Fire Permit # _____
- CODE ENFORCEMENT RELEASE *(APPLIES ONLY WHEN CODE ENFORCEMENT HOLD IS PLACED)* _____
- WATER DISTRICT RELEASE LETTER FROM SCWD IS REQUIRED – *(CONTACT LANA REMINGTON 499-4555)* _____

REQUIRED REPORTS

- STRUCTURAL OBSERVATION & FINAL REPORT *(BY THE ENGINEER OF RECORD)* _____
- SOILS MEMO *(BY THE SOILS ENGINEER OF RECORD)* _____
- SPECIAL INSPECTOR (DEPUTY) FINAL REPORT *(DEPUTY INSPECTORS MUST BE REGISTERED WITH THE CITY)* _____

REQUIRED PERMITS

- SPIRAL STAIR DRAWINGS / PERMIT Permit Number _____
- REVISIONS Permit Number _____
- SCOPE OF WORK CHANGES Permit Number _____
- DEFERRED MEPS PERMITTED *(REQUIRED PRIOR TO FRAMING INSPECTION)* Permit Number _____
- FIRE SPRINKLE PERMIT *(REQUIRED PRIOR TO FRAMING INSPECTION)* Permit Number _____
- ELEVATOR PERMIT Permit Number _____
- TEMP TO FINAL UTILITY PERMIT / RELEASE *(TSPB)* Permit Number _____
- TRUSS ENGINEERING DEFERRED SUBMITTAL Permit Number _____
- OPTIONS PERMITS Permit Number _____
- LANDSCAPE PERMITS *(IF REQUIRED BY PLANNING - PLANNING FINAL)* Permit Number _____
- POOL / SPA PERMITS *(SEPARATE PERMIT)* Permit Number _____
- RETAINING WALLS AND BLOCK FENCES PERMIT *(SEPARATE PERMIT)* Permit Number _____
- PATIO COVER / BAR B QUE / FIRE PIT *(SEPARATE PERMIT)* Permit Number _____