



CITY OF DANA POINT

COMMUNITY DEVELOPMENT

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SHORT TERM RENTALS

CL- 020
FORM NUMBER

2013 CRC
CODE CYCLE

EFFECTIVE DATE 01/15/2014

SHORT TERM RENTAL CHECKLIST

A safety inspection is required prior to issuance of a Short Term Rental Permit. The Short Term Rental Checklist identifies safety items included in the inspection, but it is possible that other safety factors may be identified by the inspector which will need to be addressed prior to Short Term Rental Permit issuance and safe occupancy.

EXTERIOR

- Address sign visible from the street in 4" minimum numerals.
- Covered Off-street Parking is provided (Minimum 2) or as originally provided.
- When a fireplace is installed, spark arrestors are required on all chimney flue openings.
- All steps, stairs decks and railings are stable and structurally sound. Glass guard rails have a top rail installed where required.
- The electrical service and breakers are readily accessible and circuits are labeled.
- Trash Receptacle area provided and located out of public view.
- Hot tub, pools, and spas meet the pool barrier requirements (5 feet minimum non- climbable).
- Door alarms are provided or the pool/spa has a locking pool cover meeting the requirements of the code.

INTERIOR

- Locking mechanisms on the exit doors operate from inside without the use of a key. (No double key deadbolts)
- Interior stairs have a minimum of one, 1-1/2" to 2" diameter handrail installed between 34" and 38" above the nosing or as originally installed.
- Post an Interior Sign, consistent with the ordinance.
- Smoke Detectors and Carbon Monoxide alarms installed per code.
- Install a **Type 10 BC** fire extinguisher, one (1) per floor, mounted between 3 and 4 feet above the finish floor and readily accessible. A current State Certification Tag is required.
- Bedroom Windows meet the applicable egress requirements.
- Fireplace(s), when installed, have a screen or glass doors.
- Fireplaces with a gas log installed shall have the damper permanently fixed in the open position.
- Exhaust ventilation installed above the cooking appliance, ducted to the outside.
- The water heater is securely strapped (2 required) and the gas shut off valve is readily accessible.
- No combustible material is stored around or within the water heater or furnace compartment.
- There are no lofts, converted attics, converted garages or other room additions constructed without permits.
- No exposed wiring or overloaded electrical circuits are observed.
- No permanent use of extension cords for appliances, heaters, lamps or other fixtures observed.
- The rated wall between the garage and dwelling is sound and without holes.

Suggested Elements

- Emergency lighting provided at the exit doors. These may be battery operated and plug into an outlet.
- An ash disposal metal container with a tight fitting lid, resting on a non-combustible surface, with a label or sign that clearly state(s) the disposal instructions. (Not needed if a fireplace or solid fuel barbeque is **not** provided).