
**CITY OF DANA POINT
TRAFFIC IMPROVEMENT SUBCOMMITTEE
APPROVED ACTION MINUTES**

Wednesday, July 19, 2017
3:00 p.m.

City Hall
33282 Golden Lantern
Council Chambers
Dana Point, CA 92629

CALL TO ORDER

The meeting was called to order at 3:01 PM

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Subcommittee Member Rosales.

ROLL CALL Chairperson Luke Boughen, Bob Elders, Jeff Howell, Diana Orlando, Jennifer Rosales

All Subcommittee Members were present.

A. PUBLIC COMMENTS

Any person wishing to address the Subcommittee during the Public Comments section or on an Agenda item is asked to complete a "Request to Speak" form. The completed form is to be submitted to City staff prior to the Agenda item being called and discussed.

In order to conduct a timely meeting, there will be a three-minute limit per person for the Public Comments portion of the Agenda. State law prohibits the Subcommittee from taking action on a specific item unless it appears on the posted Agenda.

If anyone has handouts to distribute to the Subcommittee, please follow proper procedure and hand them to the City staff. The City staff will see that they are distributed.

B. CONSENT CALENDAR

Item 1: Approval of Action Minutes from April 19, 2017 Traffic Improvement Subcommittee Meeting

Motion was made by Chairperson Boughen to approve the April 19, 2017 Action Minutes; Seconded by Subcommittee Member Orlando. ***Motion passed. (Ayes-5; Noes-0).***

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C. NEW BUSINESS

Item 2: Camino Capistrano at Doheny Place

A presentation was provided by Principal Engineer, Richard Barretto or Linscott, Law & Greenspan, Engineers (LLG) on the Camino Capistrano at Doheny Place Pedestrian Safety Enhancement Study.

There were four speaker on this item: Valerie Read, Carol Parker, Leigh Julius and Steve Bro. All speakers indicated their concern with traffic speeds on Camino Capistrano parallel to Pines Park.

Director of Public Works/City Engineer, Matthew Sinacori, addressed the concerns raised in public comment. He advised that staff would review their road segment and take steps to try to slow speeds, as well as study the segment for other actions. Enforcement was mentioned as a key component.

Sergeant Kamelia Cappel explained the current staffing situation for motor unit enforcement and indicated that Police Services would work to get more units out to the area as to increase their presence and encourage vehicles to obey the speed limit signs.

The Subcommittee directed staff to review the segment of Camino Capistrano discussed by public and bring any suggested actions back to them if appropriate. Additionally, staff will explore the options of placing curve warning signs and/or other signage in an attempt to slow traffic down along Camino Capistrano in concert with enforcement.

Motion was made by Subcommittee Member Elders to adopt the recommendation of the City staff to install Pedestrian Safety Enhancement Recommendations including the installation of a “transverse/ladder style” crosswalk, raised pavement markers and additional striping at the intersection of Camino Capistrano and Doheny Place per the presented concept. ***Motion passed. (Ayes-5; Noes-0).***

D. PUBLIC HEARINGS

There were no Public Hearings.

E. PUBLIC MEETINGS

There were no Public Meetings.

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F. OLD BUSINESS

There was no old business to discuss.

G. STAFF REPORTS

Director of Public Works/City Engineer, Matthew Sinacori, provided an update on the recent work that was done at the direction of the Subcommittee in Doheny Village on Camino Capistrano to calm traffic. ***No action required.***

Director of Public Works/City Engineer, Matthew Sinacori, provided an update on the recent work that was done at the direction of the Subcommittee on Santa Clara to calm traffic. ***No action required.***

Director of Public Works/City Engineer, Matthew Sinacori, provided an update on the Lantern District Raintree development and indicated that a press release would be issued soon. The primary reason it was mentioned was due to trucking that is in progress to remove dirt from the site. ***No action required.***

H. SUBCOMMITTEE COMMENTS

Chairperson Boughen briefed the Subcommittee and staff on the Parking Workshop and indicated that the plan would be presented at the August 15, 2017 City Council Meeting. ***No action required.***

I. ADJOURNMENT

The Subcommittee meeting adjourned at 4:06 PM.

The next regular meeting of the Traffic Improvement Subcommittee was tentatively set for Wednesday, September 20, 2017.